

PSiRA ONLINE USER MANUAL



PSiRA
Private Security Industry Regulatory Authority

ACCESSING DIGITAL CERTIFICATE MANUAL

Version 012022

Security Officer ID Card Request Manual

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1. Background

Private Security Industry Regulatory Authority was established in terms of Section 2 of the Private Security Industry Regulation Act (56 of 2001) which came into operations in 2002. The strategic mandate of PSIRA originates from the Act and the regulations issued in terms of the Act. The primary objectives of PSiRA are to regulate the private security industry and to exercise effective control over the practice of the occupation of security service providers in the public and national interest and in the interest of the private security industry itself.

2. Purpose

The purpose of this Training manual is to empower PSiRA clients on how to use the new Online System. The document will be enhanced over time to ensure it is aligned to new changes as they are implemented. Clients of PSiRA are requested to continue using the current version found on <https://www.psira.co.za>

3. Pre-requirements

Clients are requested to ensure they have with them the following information to make the process of applying smooth...

- i. Login credentials
- ii. Smartphone / laptop / Computer

4. Printing of the Digital Certificate

4.1 Certificates are generated on the Online system. Certificates are digital and are used for all purposes. You do not need to print the certificate to show your prospective employer.

4.1.1 Employers have been advised to always verify **Individual certificates** using the link:

<https://digitalservices.psira.co.za/verify-user/4>

OR

4.1.2 **Business certificate** using the link:

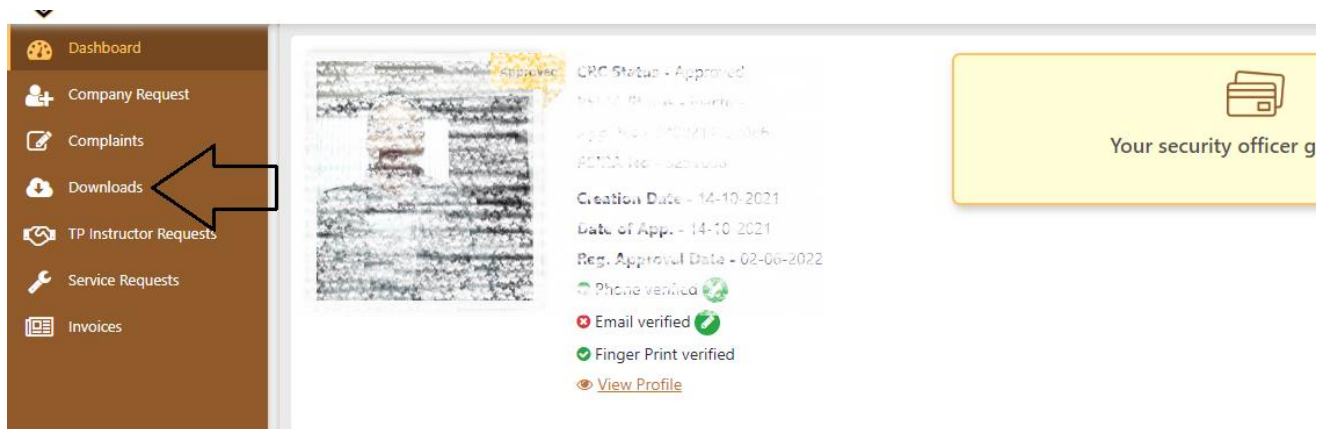
<https://digitalservices.psira.co.za/verify-user/8>

OR

4.1.3 By scanning the **QR code** found on the certificate

4.2 To access your digital certificate,

4.2.1 Click on **Downloads**,



4.2.2 Click **Download Certificate**,

